



AL-HUDA SCHOOL

1007 Rana Villa Ave, Camp Hill, PA 17011, Tel: 717-737-5395
www.alhudapa.org

STUDENT EXTENDED LEAVE FORM

SCHOOL YEAR 2011-2012

Process for requesting extended leave

1. This form must be filled out by the parent and submitted to the principal at least TWO weeks before the requested leave.
2. The parent must wait for a response from the principal before making any arrangements with the teachers.
3. See the parent-student handbook for more information on this policy & regulations.

Student's Name: _____

Date: _____

The named student will take an extended leave of absence from the school beginning _____ and returning to the school on _____. I understand that it is my child's responsibility to make up any class work or homework that he/she missed. Be advised that extended leave may result in your child's grades suffering and possibly being held back.

Parent's Guardian Name (please print): _____

Parent's / Guardian's Signature

Date